

BOM Meeting:

7<sup>th</sup> February 2024

Present: Rev Canon Craig McCauley, Richard Lyons (RL), Arlene Bowles McCarthy (ABM), Louise Gillespie (LG), Kelly Delaney (KD), Jeremy Minihane (JM), Sharon Spendlove, (SS), Claire Bolger (CB)

1.	<b>Welcome:</b> Rev Canon Craig opened in prayer and wished all board members happy new year.	
2.	<b>Apologies:</b> None	
3.	<b>Conflict of Interest:</b> If any conflict of interest, declare this as we go through the meeting.	
4.	<b>Approval of Minutes:</b> Rev Canon Craig signed the minutes from the previous meeting.	
5.	<b>Declaration of Membership:</b> CB signed the declaration as she was online for the last meeting.	
6.	<b>Appointment of a Treasurer:</b> Rev Canon Craig had previously sent the rules about treasurers. The board must have a treasurer. RL has committed to completing the role of treasurer.	
7.	<b>Pupil and Staff update:</b> A conversation was had with the board about pupils. LG told board we have a full complement of teachers. Junior and Senior Infants are currently full. 1st and 2nd class are considered full until we can release places after official confirmation of pupils being enrolled in another school (there will be 1 place in 1st and 1 place in 2nd class pending). One place is now available in 3rd class, keeping the agreed cap at 11 pupils. 4th class is now full at a capacity of 11 pupils per group. 5th and 6th class are full. 4 pupils are currently enrolled in Ms Allen's Classroom with no more pupils currently looking for enrolment for this academic year. Ms Nicole Allen is now taking the special class due to experience in this area. Two SETs joined without board approval as they are less than 25 weeks. Nicole Allen is fully probated. Laura Kehoe is unqualified but is working very hard. Bus escort position was offered due to pupil in special class. This position was offered to a lady called Rachel Wynne. This will be good for families. All the above staff are garda vetted and CVs are checked. LG explained cost is paid by Department of Education and that this person would go with the taxi driver.	
8.	<b>Chairpersons Report:</b>	

	<p>Rev Canon Craig asked for permission to use the school on 3<sup>rd</sup> Sunday of every month, 7<sup>th</sup> July – Parish lunch and on the 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> July – Bible camp. Board is happy to approve this.</p> <p>A tree fell last month blocking the school entrance. It is the responsibility of the KWETB. They will be also be responsible for checking the other trees.</p>	
9.	<p><b>Principal Report:</b></p> <p>Staff</p> <ol style="list-style-type: none"> <li>1. Junior/Senior- Ms. Delaney</li> <li>2. 1<sup>st</sup> / 2<sup>nd</sup> – Mrs. Hickey</li> <li>3. 3<sup>rd</sup> / 4<sup>th</sup> – Ms. Forrest</li> <li>4. 5<sup>th</sup> / 6<sup>th</sup> – Ms. Gillespie</li> <li>5. SNAs- Ms. Halpin, Ms. Holt and Mrs. Leanne Byrne (part-time), Mrs Claire Kelly, Mrs Niamh Couch (started the 6th of Feb)</li> <li>6. Secretary- Miriam Tomkins</li> <li>7. SET- Ms Yvonne White (shared with Dunlavin) and Ms Laura Kehoe</li> <li>8. Special Class – Ms Nicole Allen</li> </ol> <p>We got confirmation that our SET hours are increasing to 2 full time posts in the school so we will no longer be shared.</p> <p><b>School Policies.</b> (LG and staff review policies. These are made to protect staff). Code of behaviour and anti-bullying are to be sent to parents.</p> <p>Code of behaviour  Intimate care policy (This was changed to acknowledge the special class)  Equal opportunity  SNA  Physical Intervention (This was changed quite a bit.)  Class Allocation  Healthy Eating (This is to acknowledge sensory issues for some children)</p> <p><b>Curriculum</b></p> <ol style="list-style-type: none"> <li>1. 3<sup>rd</sup> – 6<sup>th</sup> class started their swimming lessons in K-leisure on the 12<sup>th</sup> of January. These will run for 5 weeks up until mid-term. The Junior Pupils will then commence 5 weeks of swimming up until Easter. During this 5-week block 3<sup>rd</sup> -6<sup>th</sup> class will do Playball.</li> <li>2. Fly Your Kite St Brigid’s workshop occurred in the school on 7.2.24 – part of this cost was covered by the PTA (using the money we should have had for the Elfie Saves Christmas show) and the attendance grant our school received from the DES.</li> <li>3. On 19.3.24 the Hope Church are coming to perform a free biblical dramatization for the pupils.</li> </ol> <p>Health and Safety/School building</p> <ol style="list-style-type: none"> <li>1. Fire Safety training to be rescheduled after cancellation previously. This will occur on our second half in half out day on the 12.3.24</li> </ol>	

	<p>2. Due to potential flight risks in our new class we are looking to move our fire points from the front of the school to the school playground. We have been in contact with the fire safety officer and this is a school decision, once we are a safe distance from the school and not impeding any fire trucks etc in their access to the building.</p> <p>3. Paediatric First Aid has expired for most staff in the school so this will be held on our half in half out day for the 3<sup>rd</sup> term on the 8<sup>th</sup> of May</p> <p>4. Play ball have requested the use of the school from 9.30am – 2pm for Easter (25<sup>th</sup> – 28<sup>th</sup> March) with a charge of 300e and again in the summer (15<sup>th</sup> – 19<sup>th</sup> July and 5<sup>th</sup> – 9<sup>th</sup> Aug).</p> <p>5. Sensory room delivered at installed on 2.2.24</p> <p>Louise Gillespie</p>	
10	<p><b>Policies:</b> Policies (except Code of Behaviour) to be conditionally ratified based on a further reading from BOM members. Rev Canon Craig to follow up in a week's time. LG to give the sentence to explain the other policies. Items such as policies along with the minutes to be sent out the week.</p>	
11	<p><b>Closing prayers:</b> Rev Canon Craig closed in prayer.</p>	