



# St. David's Board of Management Meeting

## 3<sup>rd</sup> October 2024 – Minutes

**Present:** Reverend Canon Craig McCauley (CMcC), Louise Gillespie (LG), Kelly Delaney (KD), Arlene Bowles McCarthy (ABM), Richard Lyons (RL), Sharon Spendlove (SS), Claire Bolger (CM)

<p><b>1. Opening prayer:</b> CMcC opened in prayer.</p>
<p><b>2. Apologies:</b> JM</p>
<p><b>3. Approval of Minutes and Matters arising:</b></p> <p>CMcC has signed and approved the minutes.</p>
<p><b>4. Chairperson Report:</b></p> <p>See above.</p>
<p><b>5. Financial Report:</b></p> <p>RL gave a copy of the budget to each member. RL has gone through the figures.</p> <p>LG brought up the Aladdin Connect. BOM are happy to go ahead with this. This will reduce the cost of text message being sent to parents.</p> <p>MT and RL met to discuss the budget.</p> <p>RL showed members of a copy of the letter with the bills. Letters are to be sent out to parents. End date for payment would be 28<sup>th</sup> February 2024.</p> <p>RL and CMcM to sign budget. MT has done a big deal work.</p>
<p><b>6. Principal's Report:</b></p> <p>CMcM signed Child oversight report and admission notice.</p>
<p><b>7. Policies:</b></p> <p>Anti-bullying (KIVA) programme. This has been adjusted for that.</p> <p>Code of behaviour had new complaints procedure.</p> <p>SNA policy to be signed.</p> <p>Working together document with school heading must be adopted.</p>

Smart Device Policy Bus Escort policy School uniform policy Credit card policy (limits on this) All of the above policies were signed by CMcC.
<b>8. Health and Safety:</b> Nothing to report.
<b>9. Date of next meeting:</b> Tuesday 26 <sup>th</sup> November at 7pm
<b>10. Closing prayer:</b> CMcC closed in prayer.