

BOM Meeting:

19th December 2023

Present: Rev Canon Craig McCauley, Richard Lyons (RL), Arlene Bowles McCarthy (ABM), Louise Gillespie (LG), Kelly Delaney (KD), Jeremy Minihane (JM), Sharon Spendlove, (SS), Claire Bolger (CB)

1.	Welcome: Rev Canon Craig McCauley welcomed the new board and each member introduced themselves.	
2.	Apologies: None except CB communicating online for this meeting.	
3.	Conflict of Interest: If any conflict of interest, declare this as we go through the meeting.	
4.	Approval of Minutes: Rev Canon Craig McCauley read the minutes from the first board meeting (via Zoom) and signed it.	
5.	Declaration of Membership: Rev Canon Craig read the declaration and all members signed the document. CB to sign document at another time.	
6.	Appointment of Board Secretary and Treasurer: Rev Canon Craig described an overview of Board of Management. (Responsibilities, advice for parents' rep and how the BOM will be a safe confidential space) Rev Canon Craig showed the members the book. There is one book for each member. Roles need to be decided. Two secretaries and a treasurer. LG and Rev Canon Craig explained these roles further. Further information to be received by previous members. KD to be recording secretary.	
7.	Chairpersons Report: Rev Canon Craig to give report at each meeting. Chairperson's report was based on section 6 (see above)	
8.	Principal Report: <u>Enrolment</u> The Junior end of the school is full. There will be one place available in 1st and 2nd in the new year but waiting for official confirmation. There is one position available in 5th and 6th class. One pupil has accepted a place in 5th class and is due to start 5th class on the 8th of January. As agreed, 3rd and 4th class are at capacity with 11 pupils. 4 pupils are currently enrolled in Ms White's Classroom, with one of these pupils officially starting on the 8.1.24 <u>Staff</u> 1. Junior/Senior- Ms. Delaney 2. 1st / 2nd – Mrs. Wallace 3. 3rd / 4th– Ms. Forrest 4. 5th / 6th – Ms. Gillespie 5. SNAs- Ms. Halpin, Ms. Holt and Mrs. Leanne Byrne (part-time), Mrs Claire Kelly 6. Secretary- Miriam Tomkins 7. SET- Mrs. Hickey and we have not filled the second position	

8. Special Class – Ms Yvonne White

Advertisement of Mrs Wallace's maternity leave has been placed for a third time with no applications during the first or second advertisement period. Ms Sarah O'Brien's maternity has been advertised for a 5th time also

We can now offer a position to another SNA as we have 4 enrolments into the special class, we are entitled to 2 SNAs in the class.

Mrs Claire Kelly has accepted the offer to increase her hours from a 1.30 finish to a 2.30pm finish.

It has been decided that Mrs Arlene Hickey will teach 1st and 2nd class after Christmas as a class teacher, to ensure continuity for the children in the class. Unless we fill another post, this will mean there will be no learning support in the school after Christmas. Rev Canon Craig explained how we want to support staff. The school is two staff down at the moment.

Niamh Couch has been offered our SNA position, in light of the increase in SNA hours with the special class. BOM happy to approve her as SNA in the school.

Rev Canon Craig asked to pass on thanks to the staff for all the work.

Curriculum

1. New Math Curriculum – Whole school closure day occurred on the 29th November for staff to attend Kildare Education Centre. SNAs were at school to complete a list of agreed tasks.

2. Whole school closure day on the 21st December for training from the NCSE for the whole school integration of our special class

3. Incredible Years – K.D and L.G has attended this 6-session long training in positive behaviour management strategies. This will continue into January.

4. Music Generation classes have continued weekly for the pupils. An additional, complimentary 10 weeks have been allocated to the Junior pupils, which will continue after Christmas. Spanish classes concluded for the Senior pupils on the week starting the 20th November.

5. The Gaelscoil have agreed to participate in collaborative art/PE lessons to encourage.

Oral Irish in our school as part of our SSE. The first set of lessons occurred on the 15th of November with an additional lesson to take place on the 18th of December. As part of the SSE, we are also completing Irish assemblies as a whole school once a month, which have proved successful and are completely child led.

6. 5th and 6th class attended Piper's Hill College for their performance for Fame on the 21st of November.

7. The book fair was hosted in the school from the 15th – 23rd of November. Part of the cost of each book is gifted back to the school which can then be used to purchase books for the school.

Health and Safety/School building

	<p>1. Fire Safety training was booked for all staff on 12.12.23 from 1.30 – 3.30pm – this was cancelled due to an emergency with the facilitator. It will be rescheduled for the new year. First Aid and fire safety training to be combined training. By 2025, we need to replace fire blankets.</p> <p>2. Paediatric First Aid has expired for most staff in the school so this will be organised to complete in the new year.</p> <p>3. Fire Stop completed an annual check of fire extinguishers in the school on 13.12.23.</p> <p>4. With our new classroom open it is no a matter of urgency to repair the border fence of the school yard. There are still multiple holes in the mesh wiring - Leslie Greene, previous board member has received a promise from a local representative that the school boundary fence is going to be repaired.</p> <p>5. Fence is to be replaced for health and safety. LeG has called in and screenshots were taken of all communication.</p> <p>Louise Gillespie</p>	
9.	<p>Closing prayers: Rev Canon Craig closed in prayer.</p>	