



ASSISTIVE TECHNOLOGY AND LAPTOP POLICY

INTRODUCTION

This policy sets out guidelines for the use of laptops by staff and pupils of St. David's National School. It is to be ratified by the Board of Management at their next meeting.

Aims

1. Each teacher accepts responsibility for the care of the school laptop assigned to him / her. At school, the laptop will be safely stowed away either in a locked filing cabinet in the office / or in a class cupboard / or the locked communications room.
2. Teachers are free to bring home the laptop, but should ensure that they exercise a reasonable standard of care at all times.
3. The laptop shall be used exclusively for school activities.
4. Laptops may be loaned to pupils at the discretion of the school and staff. Parents should ensure they exercise a reasonable standard of care at all times when a school laptop is in their possession. The laptop loaned to pupils is exclusively for school activities.
5. The guidelines above also apply to assistive technology equipment for pupils who have been sanctioned for same.

REVIEW

This policy will be reviewed as and when is required.

RATIFICATION

Ratified by Board of Management on: 1st December 2021

Signed: _____

Chairperson

Principal